

# Agenda: July 2025



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## 005 – 20 Group 005

### Coast Langley City Hotel & Convention Center

20393 Fraser Highway

Langley BC V3A7N2

P: 604-530-1500

**Meeting Room:** Michaud Room

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#### **Monday, July 14, 2025**

8:00 AM – 5:00 PM    Breakfast on your own

12:00 PM – 1:00 PM    Lunch in the meeting room

6:15 PM – 9:00 PM    Group Dinner

#### **Tuesday, July 15, 2025**

8:00 AM – 5:00 PM    Breakfast on your own

12:00 PM – 1:00 PM    Lunch in the meeting room

6:15 PM – 9:00 PM    Group Dinner

#### **Wednesday, July 16, 2025**

7:30 AM – 11:00 AM    Breakfast on your own

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Highly detailed and sensitive operational information will likely be shared at this meeting. Let us be reminded of the confidential nature of the information and the importance of compliance with the antitrust laws. Our purpose is to enhance the performance of each group Member's operations through individual decisions and actions of each Member. There are to be no agreements, oral, tacit, or otherwise, by which coordinated or cooperative actions are to be taken, whether in connection with buying or selling either goods or services. Similarly, though we may discuss manufacturers and their practices, no concerted or cooperative action, other than expressing our views on a subject, is to be taken.

## Moderator and Client Success Specialist Team

**Jim McCann** Executive Conference Moderator  
605-310-8467 [jmccann@ncmassociates.com](mailto:jmccann@ncmassociates.com)

**Pete Peterson** Client Success Specialist  
800.756.2620 [ppeterson@ncmassociates.com](mailto:ppeterson@ncmassociates.com)

**Whitney Sitzman** Meeting Specialist  
800.756.2620 [wsitzman@ncmassociates.com](mailto:wsitzman@ncmassociates.com)

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## Executive Committee

Chairperson	Matt Veurink
Senior Member	Brock White
Junior Member	Michael Moix

Meeting Host Fraserway RV

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## Composite Run Date

The group-requested due date for your report is the **15th of every month\***. Financial statements and supplements must be submitted by **the end of the day on the 15<sup>th</sup>**. \*The group may select a due date before/after the normally scheduled due date to use current data for a meeting report.

Please Note: If the **15th** (or an early due date) falls on a weekend or holiday, the composite will run on the following first business day.

## Monday, July 14, 2025

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8:00 AM **WELCOME AND CONFIDENTIALITY!**

**Goal:** To get the meeting off to a smooth start

- Confidentiality Reminder – Outside of meeting, conventions, manufacturer and vendor meetings, restaurants, group email accounts, photo, etc.
- Bylaws Violations – Confidentiality, missing numbers and budgets, past due accounts, missed meetings
- Introduce visitors and learn what they are hoping to accomplish with 20 Group membership and a brief history of their business
- Visitor introductions – if applicable

8:15 AM **HOW'S YOUR BUSINESS**

**Goal:** The object for How's Business is to get the members' perception on trends in the market and issues they are facing.

- How's Business should be completed online no later than Thursday 6/10/25.
- On Friday 6//25, a copy of the completed How's Business will be emailed to everyone.
- Each member should review the How's Business report and be prepared to ask questions of other members.
- When reporting How's Business to the group add any new or forgotten items.

10:00 AM **BREAK**

10:15 AM **LIST I'VE GOT A PROBLEM TOPICS FOR FURTHER DISCUSSION**

10:30 AM **UPDATE FROM OUR LAST HOST – MAXIE PRICE**

11:00 AM **TRENDS AND NUMBERS AT A HIGH LEVEL**

12:00 PM **LUNCH IN THE MEETING ROOM**

1:00 PM **PREPARE FOR THE HOST VISIT**

- The host will provide detailed information on the company, including an org. chart
- Break into teams
- Financial Review
- Depart or dealership

UPON ARRIVAL	<b>TOUR THE FACILITY</b>
2:30 PM	<b>BREAK INTO GROUPS</b> <b>Goal:</b> Review assigned departments
4:00 PM	<b>RETURN TO THE HOTEL</b>
4:30 PM	<b>MEET IN SMALL GROUPS</b> <b>Goal:</b> Prepare feedback.
5:00 PM	<b>ADJOURN</b>
6:00 PM	<b>GROUP DINNER</b>

## Tuesday, July 15, 2025

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8:00 AM	<b>GROUPS MAKE PRESENTATION TO THE HOST</b> <b>Goal:</b> Provide feedback to the host. <ul style="list-style-type: none"><li>• Identify areas that are viewed as positive.</li><li>• Identify areas of opportunity, list the areas by department.</li><li>• Create a prioritized list of objectives.</li></ul>
9:00 AM	<b>BREAK</b>
9:15 AM	<b>HOST PROVIDES FEEDBACK AND GAINS CLARITY ON OBJECTIVES</b>
9:45 AM	<b>Report Review</b> <b>Goal:</b> Review key metrics looking for opportunities. <ul style="list-style-type: none"><li>• 3 Year Graphic Analysis</li><li>• Budget Progress</li><li>• Management Report set</li></ul>
12:00 PM	<b>LUNCH IN MEETING ROOM</b>
1:00 PM	<b>REPORT REVIEW CONT</b>

## 20 GROUP 005 – JULY 2025 MEETING



- 3:00 PM      **BREAK**
- 3:20PM      **INVENTORY DEEP DIVE**
- 4:30 PM      **ROUND TABLE PARKING LOT DISCUSSION**
- 5:00 PM      **ADJOURN**

## Wednesday, July 16, 2025

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- 8:00 AM      **OBJECTIVES**
- Review old objectives
  - Submit new objectives
- 8:45 AM      **BEST IDEA**
- 9:30 AM      **HOUSEKEEPING**
- 9:30 AM      **BEST IDEA**
- 10:15 AM      **PARKING LOT**
- 11:00 AM      **FINAL ADJOURNMENT**

